



All BOS Suppliers

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## Supplier notification

Dear Business Partner,

this letter is to notify you about the current BOS situation.

BOS as an international group of companies are contractual partners of all well-known manufacturers of automobiles worldwide. In order to meet the requirements of occupational safety and efficient hygiene management, we have made the resumption of our production dependent on the introduction of additional protective measures and COVID-19 hygiene precautions everywhere. These include

- general rules of hygiene and sanitary awareness of the staff
- concrete regulations on distances in business premises and production facilities
- detailed instructions for wearing masks and using other protective clothing
- restricted access and usage rights for employees and visitors
- optimization in the organization of operational processes, e.g. decoupling of shifts, ect.

We expect all our suppliers to also introduce and implement all necessary protective measures and hygiene precautions in order to effectively control the risks associated with COVID-19.


Moreover, we kindly ask you to take immediate action to ensure that you can fulfill the BOS demands according to our call-offs by each plant. Please check delivery schedules on a regular basis, put in place all necessary activities to ensure that the whole supply chain (including your sub- and raw material suppliers) does not undergo any risk of breaking. In case of any unexpected situation, please immediately contact your BOS contact person in the Logistic department in our plants and SCI Purchasing Headquarters.

The COVID-19 pandemic and its effects have been known for several months. Suppliers can therefore no longer invoke force majeure across the board if there are delays or bottlenecks in delivery. In particular, the COVID-19 pandemic is not a carte blanche for future breaches of contract. You as a business partner and supplier are therefore obliged to keep your contractual commitments and to this end to take all measures to maintain an optimally functioning supply chain despite COVID-19. We trust in your personal responsibility and thank you for your active support and cooperation.

Stay healthy and kind regards.

  
**Antonio Ballester**  
Head of SCI Segment I  
Supply Chain International

  
**Pavol Virag**  
Head of Logistics International  
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**Steffen Weckerle**  
Head of SCI Segment II  
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